

# Library Fees and Lending Terms Fachhochschule Vorarlberg GmbH

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**FH Vorarlberg**  
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## FEES

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### LIBRARY CARD (FEE FOR ONE YEAR AFTER DATE OF ISSUE)<sup>1</sup>

Faculty and Staff of Vorarlberg University of Applied Sciences	free of charge
Students of Vorarlberg University of Applied Sciences	free of charge
Graduates of Vorarlberg University of Applied Sciences	free of charge
Senior Citizens of Vorarlberg University of Applied Sciences	free of charge
Students of Schloss Hofen	free of charge
Students of a partner institution of the Internationale Bodenseehochschule (IBH)	free of charge
Staff of "Starke Partner" of Vorarlberg University of Applied Sciences	free of charge
Students of the Vorarlberg health and nursing schools	free of charge
Pupils from year 9 upwards	free of charge
Apprentices	free of charge
Alternative or Army Service Volunteers	free of charge
Holders of a Kulturpass	free of charge
Refugees, Asylum Seekers	free of charge
External Users	€ 10,00
External Students	€ 5,00
Senior Citizens	€ 5,00

### INTERLIBRARY LOANS AND ARTICLE ORDERS

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Interlibrary loans and article orders are subject to the following fees:

Book Order (national)	€ 1,50 – 4,00
Book Order (international)	€ 9,00 – 13,00
Article Order	€ 6,50 – 13,00

For further information please ask Library staff at the Information Desk.

### PHOTOCOPIES<sup>2</sup>

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1 Copy Black/White A4	€ 0,06
1 Copy Colour A4	€ 0,12
1 Copy Black/White A3	€ 0,12
1 Copy Colour A3	€ 0,24
Copy Card (for Externals) <sup>3</sup>	€ 15,00

### REMINDERS

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Costs per Registered Letter	€ 10,00
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### LOSS OF MATERIALS

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Processing Fee (plus cost of replacing item, replacement item or full compensation)	€ 10,00
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<sup>1</sup> Reductions for Library users with an appropriate valid I.D. (e.g. a student I.D.).

<sup>2</sup> Students of Vorarlberg University of Applied Sciences can add value in whole euros to their copy and print balances at the Library Information Desk and next to the colour photocopier on the second floor of the Hochschulstraße building. Users need to supply their own paper or purchase paper at the Library's Information Desk.

<sup>3</sup> This includes a € 10 deposit. Value to the copy card can be added at the Information Desk.

**LOANS, RENEWALS**

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Books <sup>4</sup>	4 Weeks
DVDs, CDs, Games etc.	1 Week
Bound Periodicals	4 Weeks
Single Periodicals	2 Weeks
Renewals (without reservation requests)	2 x
Max Loan Period for Books (without reservation requests)	12 Weeks
Max Loan Period for DVDs (without reservation requests)	3 Weeks
Number of Media (max number of 10 DVDs)	30
Rental Period for Locker	1 Day or 1 Week
Rental Period for Study Room	1 Day or 1 Week
Use of Recharger Cable	1 Day

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<sup>4</sup> Faculty of Vorarlberg University of Applied Sciences may borrow books for 8 weeks.

Students studying abroad who are enrolled at Vorarlberg University of Applied Sciences and who have to complete a piece of academic work as part of their studies may borrow a maximum of 3 books for the duration of 16 weeks. This is provisional upon confirmation from the Degree Programme. Borrowed books may be renewed once for a period of 4 weeks.