FH Vorarlberg ◆
University of Applied Sciences

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Diploma Supplement

This Diploma Supplement follows the model developed by the European Commission, Council of Europe and UNESCO/CEPES.
The purpose of the supplement is to provide sufficient independent data to improve the international "transparency" and fair academic and professional recognition of qualifications (diplomas, degrees, certificates etc.). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended.
It should be free from any value judgements, equivalence statements or suggestions about recognition.
Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

1 Information identifying the holder of the qualification

1.1	Family name(s)	Muster, BA
1.2	Given name(s)	Kay
1.3	Date of birth (day/month/year)	02 March 1993
1.4	Student identification number	2010584027

2 Information identifying the qualification

2.1	Name of qualification, title conferred *)	Master of Arts in Social Sciences, MA
2.2	Main field(s) of study for the qualification	Social Work ISCED-F 2013 0923: Social work and counselling
2.3	Name and status of awarding institution *)	Fachhochschule Vorarlberg GmbH, Austria Fachhochschule status since: 01 October 1999 University of Applied Sciences with public accreditation
2.4	Name and status of institution administering studies *)	Fachhochschule Vorarlberg GmbH, Austria Fachhochschule status since: 01 October 1999 University of Applied Sciences with public accreditation
2.5	Language(s) of instruction / examination	German

3 Information on the level of the qualification

3.1	Level of qualification	Graduate Programme (Fachhochschul-Masterstudiengang) UNESCO ISCED-11 Code: ISCED 7 = Master's or equivalent level (1-2 years), Qualification level according to the NQR Act: Level 7 = Master
3.2	Official length of programme	4 Semester / 2 Years / 120 ECTS
3.3	Access requirement(s)	Completion of a relevant Bachelor's degree programme or completion of an equivalent degree programme of at least 6 semesters (180 ECTS, of which at least 150 ECTS were completed at a higher education institution) at a recognised domestic or foreign post-secondary educational institution, for which admission requires the general university entrance qualification (cf. § 4 Abs 4 FHG idgF).

1. persons with relevant university degrees

Degree - with free access:
- Relevant university degree (Bachelor or Diploma in Social Work or Social Pedagogy) at a domestic or foreign university (min. 180 ECTS)

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2. persons with a university degree in social science or human science Bachelor's degree/ diploma in a domestic or foreign educational institution (min. 180 ECTS)

Access without conditions:
- with min. 1500 hours of professional experience in a relevant field of action of social work.

Access with conditions:
- lack of professional experience (less than 1500 hours) in a relevant field of social work - achievement of 8 ECTS: additional acquisition of competences by attending relevant courses or modules.

The head of the degree programme decides on a case-by-case basis whether the admission requirements of equivalent Bachelor's or diploma degrees or, if applicable, required additional achievements are fulfilled.

Proof of German and English language proficiency at level B2 of the CEFR (Common European Framework of Reference for Languages) before commencing studies.

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4   Information on the contents and results gained

4.1	Mode of study	Part-time

4.2   Programme requirements

Qualification profile:

The focal points in the subject-specific profile form the in-depth analytical and methodological competence of social work in connection with the chosen specialisation and are supplemented by research and leadership competences as well as inter- and transdisciplinary competences within the context studies.

Subject profile:

Social Work (Module 2):
In-depth analysis and methodological competence of social work: deepening of social work theories, professional ethics and human rights, digitalisation in social work, human rights - diversity and peacekeeping, diversity training.
Electives 7 ECTS in the 2nd and 4th semester.

The focus in the subject profile forms the chosen specialisation:

Clinical Social Work (Module 3):
Graduates acquire specific knowledge in the basics of clinical social work, in health promotion and prevention, in social diagnostics, setting and intervention and in casuistry. They have interviewing skills and counselling methods that they apply in multidimensional problem situations in clinical social work. They use clinical social work intervention models to maintain, consolidate and restore the ability of addressees to act. The processing of exemplary case constellations and specific fields of action enables them to reflect on procedures within clinical social work. They are able to implement specific concepts of action of clinical social work and to participate in the professional discourse of clinical social work. They can represent their perspective in a professionally sound manner in a transdisciplinary context.

Social Space Work (Module 4):
Graduates understand the different concepts of social space work. They are familiar with community work as a classic method of social work. They know the historical development in the professional discourse and can classify it. They have instruments of social space analysis at their disposal and can adapt and apply them according to the settings. They are familiar with the basics of social planning (multi-method approach) and its parameters. They understand networking as an instrument in social space to constructively connect different points of view and generate solutions. They focus their perception on the actors and their relationships in connection with possible resources. Taking into account the (spatial) framework conditions, they are able to create and implement sustainable concepts. In transdisciplinary discourse, they understand how to adequately represent the actors or effectively contribute their professional position.

Transdisciplinary profile:

Research competences (Module 1):
Graduates of the Master's programme in Social Work are familiar with the qualitative and quantitative methods of scientific work in order to be able to actively participate in the scientific discourse in the field. They have a basic knowledge of qualitative and quantitative data collection methods and can conduct qualitative content analysis or quantitative descriptive and inferential statistical data analysis and interpret the results accordingly. They have a basic and application-related knowledge of evaluation and impact research and other exemplary analytical procedures. In the triangulative research project, they implement a (supervised) research project in groups, taking into account the acquired knowledge.

Leadership skills (Module 6):
The graduates acquire a basic knowledge (supplementary knowledge) of business administration, project management in NPOs, personnel management and organisational development. In projects, training units and business games they apply the knowledge exemplarily and transfer it to (the) non-profit organisations (organisations of the social economy). They are able to coordinate and implement projects.

Context Studies (Module 5):
In the context studies as a flexible part of all master's degree programmes at the FH Vorarlberg, graduates acquire knowledge and competences beyond their professional boundaries. In elective modules, they pursue subject and thought directions (interdisciplinarity), cultures, languages and countries (internationality) and present knowledge and the future (research and development).

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Social and communicative competences:
A key qualification is to pick up and involve the addressees and actors in social work or in cooperations. On the one hand, this requires skills in conducting conversations and presentations, and on the other hand, empathy, empathy and self-reflection.

In the course of study, a research project is carried out over two semesters with a concrete question from social practice.

The board examination concluding a master's degree at a university of applied sciences according to § 3 para. 2 no. 6 FHG is to be taken before a relevant board of examiners. This board examination consists of the following examination parts
1. presentation of the Master's thesis
2. an examination discussion that deals with the interconnections between the topic of the Master's thesis and the relevant subjects of the curriculum
3. examination discussion on other contents relevant to the curriculum

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| 4.3 | Programme details (e.g. modules or units studied), and the individual grades / marks / ECTS credits obtained | The study programme comprises a total of 120 ECTS and is divided into 7 modules:

1. compulsory module: Research competences (23 ECTS)
2nd compulsory module (25 ECTS): Analysis and methodological competences of social work - (18 ECTS) as compulsory subject and (7 ECTS) as elective subject.
3rd compulsory elective module (21 ECTS): Clinical social work
4th compulsory elective module (21 ECTS): Social space work
5th compulsory elective module (12 ECTS): Context studies
6th compulsory module (18 ECTS): Leadership competences
7th compulsory module (21 ECTS): Master's thesis

Modules 3 and 4 represent the specialisations. The selection made is noted under point 6.1.

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4.4	Grading scheme and, if available, grade distribution guidance (ECTS grading scale)	

Austrian grading scheme	Definition	%-age
1	EXCELLENT (SEHR GUT)	51
2	GOOD (GUT)	32
3	SATISFACTORY (BEFRIEDIGEND)	13
4	SUFFICIENT (GENÜGEND) (minimum positive grade)	4
Successfully completed	Positive performance, where a strict differentiation is not adequate	
5	UNSATISFACTORY / INSUFFICIENT (NICHT GENÜGEND)	
Not completed	Negative performance, where a strict differentiation is not adequate	

Source of the ECTS grading table:
Percentage distribution of passing grades awarded in the ISCED-F 2013 reference group/field of study:
092: Welfare
(for the last three academic years, rounded to whole numbers)

Grades for comprehensive examinations, i.e. examinations covering materials from various subjects
"Mit Auszeichnung bestanden" Pass with distinction (in case of excellent performance)
"Mit gutem Erfolg bestanden" Pass with merit (in case of performance that is well above average)
"Bestanden" Pass (in case of positive assessment)
"Nicht bestanden" Fail (in case of negative assessment)

4.5	Overall classification of the qualification *)	Assessment of the examination before a committee concluding the University of Applied Sciences master´s degree programme:

Grade average (except "Recognised", "Successfully completed" and "Not completed" courses):

Grade average, weighted by ECTS credits (except "Recognised", "Successfully completed" and "Not completed" courses):

5 Information on the function of the qualification

5.1	Access to further study	Access to relevant doctoral degree programme at a university (cf. § 6 para. 4 University of Applied Sciences Act (Fachhochschulgesetz – FHG), as amended)

5.2	Professional status	Access to academic professions according to the professional regulations; diploma in the meaning of Art. 11 lit. c/d/e of the directive on the recognition of professional qualifications, 2005/36/EC

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6 Additional information

6.1	Additional information	Not applicable in this curriculum
6.2	Further information sources	Website: www.fhv.at Website of the Agency for Quality Assurance and Accreditation (AQ Austria): www.aq.ac.at National Information Centres (ENIC NARIC Austria): www.naric.at European Network of the National Information Centres for Academic Recognition (Council of Europe/UNESCO): www.enic-naric.net

* In original language (German)

7 Certification of the supplement

Dornbirn, 01 February 2021   FH Rector Prof. (FH) Dipl. Psych. Dr. Tanja Eiselen   Official stamp

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8   The System of Austrian Higher Education

Post-secondary Education in Austria

The Austrian post-secondary **university sector** (Hochschulsektor) consists of
- Public universities (Universitäten), maintained by the state;
- Private universities (Privatuniversitäten), operated by private organisations with state accreditation;
- Maintainers of university of applied sciences degree programmes (Fachhochschul-Studiengänge) incorporated upon the basis of private or public law and subsidised by the state, with state accreditation (some of which are entitled to use the designation Fachhochschule);
- University colleges of education (Pädagogische Hochschulen) maintained by the state or operated by private organisations with state accreditation;
- The Institute of Science and Technology Austria;
- Universities of philosophy and theology (Philosophisch-Theologische Hochschulen), operated by the Roman Catholic Church.

Der **non-university post-secondary sector** (außeruniversitärer postsekundärer Sektor) consists of
- Military academies (Militärische Akademien);
- Vienna School of International Studies (Diplomatische Akademie);
- Certain training institutions for psychotherapists (Psychotherapeutische Ausbildungseinrichtungen);
- Conservatories (Konservatorien).

The following text addresses exclusively the university sector.

Overall Structure of University Education

There are currently two different systems of degree programmes in Austria: a newer system, based on the European Higher Education Area (Bologna process), and a former one, dating from before the European Higher Education Area.

- The **new system** is based on the distinction between undergraduate and graduate studies. Upon completion of an undergraduate programme (Bachelorstudium at universities and university colleges of education or, respectively, Fachhochschul-Bachelorstudiengang at universities of applied sciences, comprising 180 to 240 ECTS credits), a bachelor's degree (designation: "Bachelor of/in ...") is awarded. Upon completion of a graduate programme (Masterstudium at universities and university colleges of education or, respectively, Fachhochschul-Masterstudiengang at universities of applied sciences, comprising 60 to 120 ECTS credits), a master's degree (designation: "Master of/in ...") is awarded. In the fields of engineering, the designation of the master's degree can also be "Diplom-Ingenieur/in."
- Under the auspices of the **older system** of diploma programmes (Diplomstudien), the first degree awarded is the diploma degree (Diplomgrad). An Austrian higher secondary school leaving certificate or its equivalent is the general qualification necessary for enrolling in a diploma programme; conclusion of a diploma programme entitles degree holders to enrol in doctoral programmes. A diploma degree (Diplomgrad) is awarded by Austrian universities after a course of study consisting of 240 to 360 ECTS credits. Full degree titles are gender specific designations: Magister for men; Magistra for women. Degree titles also include a general description of the field of study in which they were obtained, e.g. Magister philosophiae. In the fields of engineering, the degree titles are Diplom-Ingenieur/in. Degrees awarded in medicine and dentistry are exceptions to the above. The first degrees awarded after the completion of these degree programmes consisting of 360 ECTS credits are Doctor medicinae universae and Doctor medicinae dentalis, respectively.
  Graduates of university of applied sciences programmes that consist of 240 to 300 ECTS credits are awarded, analogous to university studies, a university of applied science diploma degree (Fachhochschul-Diplomgrad) contingent upon discipline: either a Diplom-Ingenieur/in (FH) for fields of engineering or Magister/Magistra (FH) in other fields of study.

The study programmes for teachers' qualifications are offered jointly between universities and university colleges of education.

Recipients of the diploma degrees from the old system or master's degree from the new system (including the ones awarded in both cases by the universities of applied sciences) are entitled to enrol in doctoral programmes (Doktoratsstudium) at universities. A doctoral degree with the designation either "Doktor/in" or "Doctor of Philosophy" (PhD) is awarded upon completion of a doctoral programme with a minimum duration of three years.

In addition to the degree program (ordentliche Studien) described above, non-consecutive certificate programmes (außerordentliche Studien) are offered, for example in the form of university programmes for further education (Universitätslehrgänge) or individual units / modules in scientific subjects, both at universities; certificate university of applied sciences programmes for further education (Lehrgänge zur Weiterbildung) or individual units / modules in scientific subjects at universities of applied sciences; and certificate university college programmes for further education (Hochschullehrgänge) at university colleges of education.

Bachelor Programme (Bachelorstudium)

Admission to a bachelor programme is granted upon the basis of the Austrian higher secondary school leaving certificate (Reifezeugnis), its foreign equivalent, or the successful completion of a special university entrance qualification examination (Studienberechtigungsprüfung). Students of compulsory lower schools who have completed additional schooling in the form of apprenticeships as skilled workers may take a vocationally based examination acknowledged as equivalent to the higher secondary school leaving certificate (Berufsreifeprüfung). Admission to bachelor programmes in the arts is based on aptitude ascertained by admission examinations. Admission to university of applied sciences bachelor programmes is also possible on the basis of previous vocational or technical experience and

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qualifications of the applicants. In some university bachelor programmes, in most university of applied sciences bachelor programmes and in bachelor programmes at university colleges of education, admission is based on a selective admission process.

Areas/modules of study (Fächer/Module) are specified in curricula. As a rule, the completion of two substantial bachelor papers or projects (Bachelorarbeiten) are required for awarding the degree. University of applied sciences bachelor programmes, bachelor programmes at university college and some bachelor programmes at universities include an internship or practical training. The programme can conclude with a bachelor examination (Bachelorprüfung).

Master Programme (Masterstudium)

Admission to a master programme is granted on the basis of the successful completion of a subject-relevant bachelor programme or an equivalent post-secondary qualification. In some master programmes admission is based on a selective admission process.

Areas/modules of study (Fächer/Module) are specified in curricula. A core requirement is the completion of a master thesis (Masterarbeit). This degree programme concludes with a master examination (Masterprüfung). The approval of the master thesis (Masterarbeit) is a prerequisite for admission to this examination.

Diploma Programme (Diplomstudium = old system)

Admission to a diploma programme is granted upon the basis of the Austrian higher secondary school leaving certificate (Reifezeugnis), its foreign equivalent, or the successful completion of a special university entrance qualification examination (Studienberechtigungsprüfung). Students of compulsory lower schools who have completed additional schooling in the form of apprenticeships as skilled workers also may take a vocationally based examination acknowledged as equivalent to the higher secondary school leaving certificate (Berufsreifeprüfung). Admission to diploma programmes in the arts is based on aptitude ascertained by admission examinations. Admission to university of applied sciences diploma programmes may also take place upon the basis of previous vocational or technical experience and qualifications of applicants. In some fields of study (e.g. Human Medicine and Dentistry, and university of applied sciences diploma programmes) admission is based on a selective admission process.

A degree programme may be divided into stages (Studienabschnitte). The length of each stage of the degree programme as well as the areas of study (Fächer) and content required are articulated in curricula that distinguish between required subjects (Pflichtfächer) and electives (Wahlfächer). Each stage concludes with a diploma examination (Diplomprüfung). University of applied sciences diploma programmes and some diploma programmes at universities include an internship or practical training. The approval of a diploma thesis (Diplomarbeit) is a prerequisite for admission to the concluding diploma examination.

Doctoral Programme (Doktoratsstudium)

Admission to a doctoral programme at a university is granted on the basis of the successful completion of a subject-relevant diploma or master programme. Contents and requirements of study are specified in curricula with the focus on the doctoral thesis (Dissertation) as the result of independent research. This degree programme concludes with the approval of the dissertation and with a comprehensive doctoral examination (Rigorosum) or a defensio.

At universities of applied sciences and at university colleges of education no doctoral programmes are offered.

Evaluation of performance and grading system (Austrian grading scale)

According to the modalities for examinations outlined in the curricula, achievement may be assessed by oral and written exams or project related work. In principle oral examinations are open to the public.

Austrian grading scheme	Definition
1	EXCELLENT (SEHR GUT)
2	GOOD (GUT)
3	SATISFACTORY (BEFRIEDIGEND)
4	SUFFICIENT (GENÜGEND) (minimum positive grade)
Sucessfully completed	Positive performance, where a strict differentiation is not adequate
5	UNSATISFACTORY / INSUFFICIENT (NICHT GENÜGEND)
Not completed	Negative performance, where a strict differentiation is not adequate

Grades for comprehensive examinations, i.e. examinations covering materials from various subjects:

POSITIVE: MIT AUSZEICHNUNG BESTANDEN (Pass with distinction)
MIT GUTEM ERFOLG BESTANDEN (Pass with merit)
BESTANDEN (Pass)
NEGATIVE: NICHT BESTANDEN (Insufficient)

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